

SPRING CREEK IMPROVEMENT AND SERVICE DISTRICT
Special Meeting Agenda

<i>Date:</i> November 11, 2011 <i>Time:</i> 9:00 AM MST <i>Location:</i> SCR Executive Conference Room

- I. Opening**
 - A. Call to Order**
 - B. Determination of Quorum**

- II. Review and Approval of Minutes**
 - A. October 11, 2011 Special Meeting**
 - B. October 27, 2011 Special Meeting**

- III. Financial Report**

- IV. Old and New Business**
 - A. Water System Improvements – Controls, Pumps, & Related**
 - 1. Water emergency plan finalization (status)
 - 2. Notification and easement staking
 - 3. Liability insurance
 - 4. Contract work status, schedule, and issues
 - 5. Contractor payment request and loan draw
 - 6. Loan draw for eligible engineering design and legal work
 - B. Water System Improvements – Water Meter Yokes, Installation, & General**
 - 1. Inspection to determine meter locations and excavation requirements
 - 2. Specifications, bidding, and scheduling
 - 3. Advertising of bid
 - 4. State loan paperwork
 - 5. Loan draw for eligible engineering design and legal work
 - 6. Installation and communication with homeowners
 - C. Water System Improvements – Water Meters and Monitoring Software**
 - 1. User friendliness and compatibility with SCR billing system
 - 2. Specifications, bidding, and installation
 - 3. Advertising of bid
 - D. Timeline Update**
 - E. Investment Policy and Finance Committee**
 - F. Other Business**

- V. Conclusion**
 - A. Next Meeting**
 - B. Adjournment**