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MEMORANDUM

To: Spring Creek Homeowners Association Members

From: Mark D. Sullivan

Re: 2022 Board and ARC Election

Date: August 30, 2022

The purpose of this memorandum is to briefly outline the nomination procedure for the Spring Creek Homeowners Association Board of Directors, and Architectural Committee.

Election of Board of Directors. The SCHOA Board of Directors consists of five members. Directors are elected to the Board for 2-year terms. Three Directors are elected in even-numbered years like 2020, and two in odd-numbered years like 2021. Accordingly, there are three Board seats open this year.

Election and Reconfirmation of Architectural Committee Members. The SCHOA Architectural Committee consists of a total of five members, of which three are elected by the homeowners and the other two are appointed by the Board. AC Member elections are for 2-year terms, with the requirement that incumbents be reconfirmed by the homeowners for the 2nd year of their respective terms. One Member is elected in even-numbered years like 2020, and two in odd-numbered years like 2021. Accordingly, there is one seat open on the AC this year.

If you would like to stand for election to either the Board or Architectural Committee, please complete the attached nomination form and return it to me, as the HOA's attorney, at the address above, no later than September 9, 2022. These forms will then be distributed to property owners for their consideration in the upcoming elections.

M.D.S.